



UTTAR PRADESH PUBLIC SERVICE COMMISSION

Advt. No.- A-9/A-2/2023
Date- 08.12.2023

Date of Commencement of On-line Application : 08.12.2023
Last Date for Depositing On-line Fee in the Bank : 04.01.2024
Last Date for On-line Submission of Application : 08.01.2024
Last date for submission of Application Form alongwith self attested copies of Academic and Experience Certificates on prescribed format is 15.01.2024 till 5.00 p.m.

IMPORTANT-

- (1) Incomplete Online Application-Form shall be rejected and no communication in this regard shall be entertained.
- (2) If at any stage, it comes to the knowledge of the commission that the candidate has concealed or misrepresented any information, his candidature shall be rejected and proceeding to debar him from future examinations and selections shall be initiated.
- (3) At the time of online application The candidates are directed to ensure the preservation of information regarding all the stages (i.e. Registration, Fee payment, Final submission etc.) in Soft/Hard copy for future references.

01 (One) post Deputy Secretary (I.T.) (Deputation) in the office of U.P. Public Service Commission, Prayagraj, **Deptt. No.** Adhi.(2)/02, **Nature of Post-** Gazetted, **Reservation -** Unreserved, **Pay Scale -** Pay Band Rs. 15600 - 39100/- Grade Pay- Rs. 7600/-. **Crucial date for Age Calculation - 1st July, 2023, Age-** Minimum 35 years and Maximum 55 years. **Educational Qualifications (Eligibility conditions) -** (1) An Officer who is regularly appointed in the pay scale Rs. 15600-39100/-, grade pay Rs.7600/- or equivalent pay scale and is working permanently in All India Services, other Central India Services, Central civil/ Engineering/Technical Services or other technical services of the State and Technical Institution/Undertakings of State or Central Government and possesses following educational qualifications:- (a) M.E./M.Tech. (Computer Science), "C" level Certificate from D.O.E and experience of 07 years Or B.E./B.Tech (Computer Science) from recognized Institution/University Established by law and 12 years regular service Or M.C.A/M.Sc (Computer Science) from recognized Institution/University and 10 years experience. (b) Complete Knowledge in software development in oracle/ingress/cybase, DB-2 etc. C/c Foxpro, RDBMS, use of equipments in Dos/Unix/Window base active environment. Knowledge of net working environment like novel and windows NT. Complete Knowledge of Web inbilled application development and Internet only will be eligible. (2) Such departmental officers who are eligible for promotion will not be considered eligible for appointment through deputation. Similarly, those appointed on deputation shall also not be eligible for aforesaid post.

Note:- Officer appointed on deputation shall be given such dearness allowance and other allowances as are permissible by the order of the government issued from time to time.

Important:- The candidates are directed to complete all stages of online application (such as registration, final submission etc.) & take the print of filled information for future references & also to ensure that the attached application form and experience certificate on prescribed format is filled with required information & sent to the office of the commission along with the self-attested copy of all required documents addressed to the Secretary, U.P. Public Service Commission, 10, Kasturba Gandhi Marg, Prayagraj, U.P., Pin-211018 through registered post/speed post or by hand till 15.01.2024 till 5.00 P.M.. Applications which are incomplete or received after last date will be rejected.

Advertisement No. : A-9/A-2/2023
Post Name :
Deptt. No. :
Registration No. :
To,
The Secretary,
Uttar Pradesh Public Service Commission,
10, Kasturba Gandhi Marg, Prayagraj, U.P.
Pin Code-211018
From
Name & Address of the Candidate

In Online Application System, the candidates have to provide their Mobile No. and valid e-mail ID in prescribed column failing which their Basic Registration shall not be completed. All relevant information/instructions shall be sent through SMS on that mobile number and e-mail on their valid e-mail ID.

NECESSARY INFORMATION TO APPLICANTS FOR FILLING THEIR APPLICATIONS THROUGH ON-LINE

This advertisement is also available on the Commission's website <https://uppsc.up.nic.in>. The online application system is applicable for applying against this advertisement. Applications sent by any other mode shall not be entertained hence candidates are advised to apply On-line only. In connection with On-line application, candidates are advised to go through the instructions thoroughly given as under and apply accordingly.

1. When the candidate clicks ALL NOTIFICATIONS/ADVERTISEMENTS on the Commission's website <https://uppsc.up.nic.in> the On-line advertisement shall automatically be displayed.

A list of all the advertisements will be displayed in which On-line System is applicable. The Candidates desirous to see the advertisement will have to click on View Advertisement. Click on Apply for On-line Application.

On-line application will be completed in following three stages :

First Stage: On clicking Apply, Candidate Registration will be displayed. Basic Registration form will be displayed on clicking the 'Candidate Registration'. After filling the Basic Registration form, the candidates must check all the informations filled by them and if any correction/modification is required, click on Edit button. After being fully satisfied with all the informations filled, click on 'Submit button'. Consequently, the registration of first stage shall be over. Thereafter 'Print Registration Slip' shall be displayed clicking where upon print of registration slip must be obtained.

Second Stage: After the completion of the procedure of first stage. Fee to be deposited [in INR] shall be displayed with caption Click here to proceed for payment. After clicking the above caption of "Click here to proceed for payment", home page of State Bank

MOPS (Multi Option Payment System) shall be displayed comprising of 03 modes of payment viz. (i) NET BANKING (ii) CARD PAYMENTS and (iii) OTHER PAYMENT MODES. After depositing the required online processing fee by any one of the above prescribed modes, Payment Acknowledgement Receipt (PAR) shall be displayed along with detail of online processing fee payment, the print of which must be taken by clicking on Print Payment Receipt.

Third Stage: On completion of the procedure of second stage, click on 'Proceed for final submission of application form' whereafter format shall be displayed. The candidates must enter all the required informations and upload duly scanned photo and signature in the prescribed format. The candidate should scan his/her photograph and signature in the prescribed size (the size will be mentioned at the specified space in the On-line application). Care must also be taken to ensure that the photo must be latest passport size. In case the photo and signature, scanned in the prescribed size, are not uploaded, then the On-line system will not accept it. The procedure related for scanning of the photo and signature is laid down in the **Appendix-1**. After filling in all entries in the format, the candidates may click PREVIEW to see for themselves that all entries and informations are correctly entered and after satisfying themselves should click "Submit" button to forward the same to the Commission. It is essential that the candidate fills all informations On-line correctly according to the instructions given and click the "Submit" button by the last date prescribed for submission of the application form. If the candidate does not click the "Submit" button, the ON-LINE application process shall not be completed finally and the candidate shall be responsible for this. After clicking the 'Submit' button, the candidate may take a print of the application to preserve it with them. In the event of any discrepancy, the candidate will be required to submit the said print in the office of the Commission, otherwise his/her request shall not be entertained.

Application Fee - Application fee NIL + On-line processing fee ₹ 25/- Total = ₹ 25/-

2. The Basic Registration of such candidates will not be accepted who have been debarred from U.P. Public Service Commission and their period of debarment has not been completed. In addition to above, the applications submitted without requisite informations regarding debarment, if it is found at any stage in future that the application have been submitted concealing this fact, his/her candidature will be rejected at any stage and the commission will consider to debar his/her from all future examinations/ selections including extension of debarment period. In this regard, if the claims of the candidates made in their On-line applications are not found true, they can be debarred not only from the examination in question but from all the future examinations and selections made by the commission including other punitive actions.

3. Modify Submitted Application: If a candidate comes to know about any error/errors in the submitted application form except in name of the Post and type of recruitment, Registered Mobile Number, E-mail ID (In case of error in these entries, candidate may submit new online application). He/she will be given only one opportunity to modify it/them according to the following procedure before the last date of the submission of application form, which procedure is as follows:-

"Candidate has to click on 'Modify Submitted Application' under 'Online application process' in Candidate Segment. After that 'Candidate Personal Details' will be displayed on the screen to fill in Registration No., Date of Birth, Gender, Domicile and Category. After filling the Verification code the candidate has to click on the 'proceed' button following which for Authentication of the candidate OTP (One Time Password) will be sent on the registered mobile No. of the candidate and the 'Option Box' will be displayed on the screen to fill in the OTP. After the candidate has filled in the OTP and clicks on the 'proceed' button his/her previously submitted on line application form will be displayed on the screen. The candidate can submit his/her on line application form after making required modifications in it. This facility will be available to the candidates only one time till the last date of submission of application form".

Appendix-1

The Procedure relating to upload Photo & Signature.

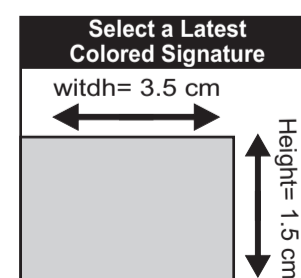
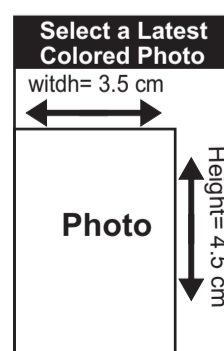
Guide Lines for Scanning Photograph and Signature

1. Paste the Photo on any white paper as per the required dimensions. Sign in the Signature Space provided. Ensure that the signature is within the box.
2. Scan the required size photograph and signature. Please do not scan the complete page.
3. The required image dimensions is W*H (3.5 cm by 4.5 cm)
4. Ensure that the size of the scanned image is not more than 35 KB and stored in jpeg, jpeg, extension file only.
5. If the size of the file is more than 25 KB, then adjust the settings of the scanner such as the DPI resolution, no colours etc., during the process of scanning.
6. The application has to sign in full in the box provided. Since the signature is proof of identity, it must be genuine, and in full, initials are not sufficient. Signature in CAPITAL LETTERS is not permitted.
7. The signature must be signed only by the application and not by any other person.

Upload your Photograph and Signature:-

1. Please upload only. jpeg, jpg extension file.
2. Size of the scanned image is not more that 35 KB.
3. Image dimension W*H (3.5 CM* 4.5 CM).
4. Scan and upload the Signature.

Sample Image & Signature :-



SECRETARY
continued.

उत्तर प्रदेश लोक सेवा आयोग, प्रयागराज

(UTTAR PRADESH PUBLIC SERVICE COMMISSION, PRAYAGRAJ)

विज्ञापन संख्या : ए-9/ए-2/2023 दिनांक : 08.12.2023

पद का नाम : उपसचिव (आई.टी.) (प्रतिनियुक्ति के आधार पर) उ0प्र0 लोक सेवा आयोग, प्रयागराज कार्यालय हेतु आवेदन पत्र

आवश्यक सूचना :-

1. आवेदन कर्ता सभी स्तम्भ सही-सही भरने के बाद घोषणा के नीचे एवं प्रत्येक पृष्ठ पर निर्धारित स्थान पर अपना हस्ताक्षर अवश्य करें। इन विवरणों/सूचनाओं में कोई तथ्य छिपाने, विवरण/सूचना भ्रामक, असत्य या गलत या मिथ्या निरूपण (Misrepresentation) पाये जाने पर अभ्यर्थन निरस्त कर दिया जायेगा तथा संगत विधि / धारा के अन्तर्गत आपराधिक कार्यवाही की जा सकती है।

2. अनिवार्य/वरीयान अर्हता सम्बन्धी आन-लाइन आवेदन में किये गये दावे की पुष्टि में सभी उपाधियों, प्रमाण-पत्रों तथा अंकतालिकाओं की स्वप्रमाणित प्रतियाँ इस आवेदन पत्र के साथ संलग्न करना अनिवार्य है, ऐसा न किए जाने पर उनका अभ्यर्थन आयोग द्वारा निरस्त कर दिया जायेगा।

1. रजिस्ट्रेशन नं :

2. अभ्यर्थी का नाम

a. देवनागरी लिपि में :

b. अंग्रेजी में (बड़े अक्षरों में) :

3. लिंग:- (पुरुष/महिला) :

4. जन्मतिथि (हाई स्कूल प्रमाण-पत्र के अनुसार)

a. अंकों में :

b. शब्दों में :

5. नागरिकता

a. भारतीय नागरिक (जन्म तथा/अथवा अधिवास से)

b. यदि नहीं, तो पूरा विवरण दें और आवश्यक प्रमाण-पत्र भी संलग्न करें।:

6. व्यवसाय तथा सकल वार्षिक आय :

7. पिता का नाम

a. देवनागरी लिपि में :

b. अंग्रेजी में (बड़े अक्षरों में) :

8. माता का नाम

a. देवनागरी लिपि में :

b. अंग्रेजी में (बड़े अक्षरों में) :

9. पति/पत्नी का नाम

a. देवनागरी लिपि में :

b. अंग्रेजी में (बड़े अक्षरों में) :

10. स्थायी निवास का पूरा पता (अर्थात् गाँव, थाना, तथा जिला/सड़क, मार्ग या गली, मकान नं0 सहित):

11. पत्र व्यवहार का पता :

मोबाइल नं0 : ई-मेल आईडी0:

12. पिछले पांच वर्षों के पतें:-

अनिवार्य/वरीयान अर्हताओं का क्रमवार विवरण:

परीक्षा का नाम	बोर्ड/संस्था का नाम	श्रेणी	वर्ष	प्राप्तांक	पूर्णांक	प्रतिशत	विषय	अनुक्रमांक तथा प्रदत्त प्रमाण पत्र की संख्या एवं तिथि
हाईस्कूल/हायर सेकेण्ड्री								
इण्टरमीडिएट								
स्नातक								
परास्नातक								
अन्य								

सेवा का विवरण-

कार्यालय या फर्म का/के, यदि कोई हो, पूर्ण विवरण तथा पते, जहाँ उम्मीदवार ने पहले काम किया हो या जहाँ वह इस समय काम कर रहा हो-

पद का नाम, जिस पर काम किया हो या कर रहा हो अथवा कार्य का विवरण	अवधि		कार्यालय, फर्म या संस्था का पूरा पता	नियुक्ति का स्वरूप (नियुक्ति/तदर्थ/प्रतिनियुक्ति)	वेतनमान (मूल वेतन एवं कुल परिलब्धियाँ)	पिछली नौकरी छोड़ने के पूरे कारण
	से	तक				

घोषणा

1. मैं एतद्वारा यह घोषणा करता/करती हूँ कि मैंने विज्ञापित की गई पात्रता की सभी शर्तें एवं इस आवेदन पत्र में ऊपर उल्लिखित सूचनायें सावधानी पूर्वक पढ़ी हैं। वे मुझे मान्य हैं और मैं यह शर्तें पूरी करता/करती हूँ।

2. मैं यह भी घोषणा करता/करती हूँ कि इस आवेदन पत्र में सारे विवरण/सूचनायें सत्य एवं सही हैं और मैंने इन विवरणों/सूचनाओं में कोई तथ्य नहीं छिपाया है। यदि कोई विवरण/सूचना भ्रामक, असत्य या गलत पायी जाये या कोई तथ्य मेरे द्वारा छिपाया जाना, मिथ्या निरूपण (Misrepresentation) पाया जाय तो मेरा अभ्यर्थन निरस्त कर दिया जाये। यदि नियुक्त किये जाने के उपरान्त ऐसी स्थिति प्रकाश में आये तो मेरी सेवायें समाप्त कर दी जायें।

3. मैं उत्तर प्रदेश सरकार/भारत सरकार का नियमित कर्मचारी हूँ/नहीं हूँ और मैंने अपना आवेदन पत्र भेजने की सूचना सक्षम अधिकारी को दिनांक को विधिवत् अनापत्ति प्रमाण पत्र प्रदान करने के लिए प्रस्तुत कर दी है।

4. मैंने इस आवेदन पत्र में किये गये विभिन्न दावे के समर्थन में वांछित समस्त प्रमाण पत्रों की स्वप्रमाणित प्रतियाँ आवेदन पत्र के साथ दाखिल कर दी हैं। इसमें कोई कमी पाए जाने पर आयोग द्वारा मेरे अभ्यर्थन के सम्बन्ध में लिया गया निर्णय मुझे मान्य होगा।

5. मैं निर्धारित अंतिम तिथि तक विज्ञापित पद की अनिवार्य अर्हता धारित करता/करती हूँ। किसी भी स्तर पर उपर्युक्त दावे को गलत पाए जाने पर मेरा अभ्यर्थन निरस्त कर दिया जाए।

संलग्नकों की संख्या

अंकों में शब्दों में

विवरण

अभ्यर्थी के दिनांक सहित हस्ताक्षर

दिनांक

(हस्ताक्षर न होने पर आवेदन पत्र अस्वीकृत कर दिया जायेगा)

नियुक्ता/कार्यालयाध्यक्ष/अग्रेषण अधिकारी द्वारा प्रदत्त अनुभव प्रमाण पत्र का प्रारूप

प्रमाणित किया जाता है कि श्री/श्रीमती द्वारा दिया गया विवरण सही है और वे इस रिक्त प्रपत्र में उल्लिखित शैक्षिक योग्यताएं तथा अनुभव रखते हैं/रखती हैं।

2- यह भी प्रमाणित किया जाता है कि-

(1) उनके विरुद्ध कोई अनुशासनिक कार्यवाही/जाँच/सतर्कता जाँच लम्बित/अपेक्षित नहीं है।

(2) उनकी सत्यनिष्ठा प्रमाणित है।

(3) उनकी पांच वर्ष की गोपनीय वार्षिक रिपोर्ट सक्षम अधिकारी द्वारा प्रमाणित कर संलग्न है।

(4) पिछले दस वर्ष के दौरान श्री/श्रीमती के विरुद्ध कोई लघु शासकीय/

वृहद शासकीय शास्ति आरोपित नहीं की गई है।

दिनांक:

हस्ताक्षर-

पदनाम-

कार्यालय मुहर-